



PURCHASE ORDER

PO Number: 303-1-0692

Requisition Number: 303-1-01604

Order Date: 4/20/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Central Services Bldg

1711 San Jacinto Blvd.

Send License Information to:

David Tarver / 512-936-2900 / david.tarver@tfc.texas.gov

Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

15221896937

Carahsoft Technology Corporation

11493 Sunset Hills Road

Suite 100

Reston, VA 20190

Kimberly Barrera

Phone: 571-662-3450, Fax: 703-871-8505

kimberly.barrera@carahsoft.com

DocuSign Business Pro Edition (APT-0271-679)- 3 user licenses.

To be paid by divisions, EXECUTIVE (2), FMO (1).
and DocuSign Premier Support (APT-0075-679)

Pricing Per Attached Quote #28029522 Dated 04/09/2021

Description

DIR contract DIR-TSO-4288

TFC Contact:

David Tarver

512-936-2900

david.tarver@tfc.texas.gov

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
DocuSign Business Pro Edition - Seat Subscription	2	Each	\$159.26	5/3/2021	10/12/2021	\$318.52
DocuSign, Inc. - APT-0271						
Part No. APT-0271-679						
DIR contract DIR-TSO-4288						

NIGP Class: 208

NIGP Item: 20

Object Class: 380

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0330

SURPLUS

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679 DIR contract DIR-TSO-4288

NIGP Class: 208

NIGP Item: 20

Object Class: 380

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0804

LEASING

Premier Support 15% of Recurring Fees (15% of

List Price per \$100 of List License Fees)

DocuSign, Inc. - APT-0075

Part No. APT-0075-679

DIR contract DIR-TSO-4288

1	Each	\$159.24	5/3/2021	10/12/2021	\$159.24
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NIGP Class: 963

NIGP Item: 45

Object Class: 380

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0330

SURPLUS

Premier Support 15% of Recurring Fees (15% of

List Price per \$100 of List License Fees)

DocuSign, Inc. - APT-0075

Part No. APT-0075-679

DIR contract DIR-TSO-4288

90	Each	\$0.53	5/3/2021	10/12/2021	\$47.70
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NIGP Class: 963

NIGP Item: 45

Object Class: 380

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0804

LEASING

44	Each	\$0.54	5/3/2021	10/12/2021	\$23.76
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Grand Total	\$549.22
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Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Executive
Program	Surplus Property - Federal/State
Phone	5129362900
Org Code	0330 - State Surplus Property
Type of Purchase/PCC Code	'I' DIR Contract Non-Bulk Purchase

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Jordan, Michelle,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)